



# HEYGATES

FLOUR & ANIMAL FEED MILLERS  
[www.heygates.co.uk](http://www.heygates.co.uk)

The new European Union General Data Protection Regulation (EU GDPR) will come into effect here in the UK from 25th May 2018.

Many of our Customers and Suppliers are requesting information regarding the GDPR readiness of the Heygate Group of Companies ("Heygates"). Rather than responding to many different formats of questionnaires we have decided to provide a generic response which we believe will provide sufficient information. If our customer and suppliers still require additional information then please request this by sending an email to [privacy@heygates.co.uk](mailto:privacy@heygates.co.uk), stating the details of your request.

## **1-Data Protection Officer**

Heygates has not appointed a Data Protection Officer (DPO) as it is not required under GDPR article 37. The person responsible for data privacy is our Company Secretary, Stephen Chia. To contact us please send an email to [privacy@heygates.co.uk](mailto:privacy@heygates.co.uk)

## **2-Sub-processors**

Heygates does utilise sub-processors. Heygates is currently conducting an audit of all sub-processors to confirm compliance with GDPR. Heygates will engage sub-processors in accordance with GDPR as detailed in our Terms and Conditions.

## **3-Employee Confidentiality and Training**

All Heygates employees are bound by confidentiality clauses. All staff receive ongoing training on information security and data protection.

## **4-Data Breach Notification**

Heygates has a data breach notification policy that meets the requirements of GDPR.

## **5-Subject Access Requests (SAR), Rectification, Erasure, Restriction & Portability**

Heygates will assist our customers and suppliers with regards to a SAR. Heygates will rectify, erase, restrict or transfer personal data in a portable format, in accordance with GDPR.

## **6-Records of Data Processing**

Heygates does maintain written records of processing activities with respect to personal data in accordance with the requirements of the GDPR Article 30

## **7-Privacy by Design**

In any new system which may be implemented by Heygates, data privacy will be a key element in order to ensure that system security is improved and maintained.

A R Heygate  
Joint Managing Director  
The Heygate Group of Companies