



FLOUR & ANIMAL FEED MILLERS
www.heygates.co.uk

Accounts Payable Supervisor

We are looking to recruit an experienced Purchase Ledger Supervisor to be based at our flour mill in Bugbrooke

This is a full time permanent role, duties will include but not limited to: -

- Supervision of department
 - Invoice processing
 - Invoice queries
- Maintain Purchase Ledger
 - Running reports
- Monthly and weekly payment runs
 - Filing

You will lead a small team, have a professional telephone manner and work with good attention to detail. Immediate start is available.

Due to location your own transport is required.

Salary dependent on skills and experience.

Please apply in the first instance at:

www.heygates.co.uk/jobs

Closing date: 3rd December 2020